



FREE CHECKLIST · SAUDI ARABIA

SASO Compliance Readiness Checklist

A pre-shipment self-assessment for automotive exporters, importers and distributors: standards, testing, SABER registration and Certificates of Conformity, before the goods reach Saudi customs.

COMPANY

COMPLETED BY

PRODUCT / PART CATEGORY

ROLE / TITLE

SHIPMENT REFERENCE

DATE

1

Standards and regulations

2

Product testing

3

SABER and certificates

4

Documents and inspection

5

Timing and ownership



How to use this checklist

Complete it for each product or part category before you ship to Saudi Arabia. Rate each requirement on the RAG scale for what is in place today, note the evidence you hold, and close every Red item before the goods leave. Late SABER registration and a missing Certificate of Conformity are the most common reasons shipments are held.

RAG status guide

Status	Meaning	Action
GREEN	In place, with evidence on file	Keep the evidence ready for the conformity assessment body and customs.
AMBER	Started, but incomplete or not yet evidenced	Assign an owner and a date before the shipment is booked.
RED	Not in place	Fix before shipping: the goods may be held at the port of entry.

1 Standards and technical regulations

Requirement	RAG	Evidence available
The SASO technical regulation that applies to each product or part is identified	☐ G ☐ A ☐ R	Regulation reference per product
Each product is classified correctly, with complete product details	☐ G ☐ A ☐ R	Product list with classification
Safety-critical parts (brakes, tyres, batteries, lighting) are flagged for priority handling	☐ G ☐ A ☐ R	Critical parts list
Labelling and marking rules for each product are known and met	☐ G ☐ A ☐ R	Label and marking samples
Whether the SASO Quality Mark applies (locally produced or long-term supply) has been checked	☐ G ☐ A ☐ R	Decision note



2 Product testing

Requirement	RAG	Evidence available
Products are tested by a SASO-approved laboratory, or an accredited laboratory accepted under Saudi regulations	☐ G ☐ A ☐ R	Laboratory name and accreditation
Test reports are valid and match the product being shipped	☐ G ☐ A ☐ R	Test reports
Technical specifications are complete and consistent with the test reports	☐ G ☐ A ☐ R	Technical specification sheets

3 SABER registration and certificates

Requirement	RAG	Evidence available
Products are registered on SABER, the platform that runs the SALEEM product safety scheme	☐ G ☐ A ☐ R	SABER registration records
A Product Certificate of Conformity is issued for each regulated product	☐ G ☐ A ☐ R	Product CoC
A Shipment Certificate of Conformity is issued for each shipment	☐ G ☐ A ☐ R	Shipment CoC
The CoC is issued before the goods are shipped	☐ G ☐ A ☐ R	CoC date vs shipping date

4 Documents and inspection

Requirement	RAG	Evidence available
The documentation pack is complete: test reports, technical specifications, product details and classification, application forms	☐ G ☐ A ☐ R	Document pack
Documents are consistent with each other (even minor discrepancies delay approval)	☐ G ☐ A ☐ R	Cross-check record
The pack is submitted to a SASO-approved conformity assessment body	☐ G ☐ A ☐ R	Submission confirmation
Products are ready for a physical inspection where the product type or risk category requires one	☐ G ☐ A ☐ R	Inspection booking or waiver



5 Timing and ownership

Requirement	RAG	Evidence available
Certification started 8 to 12 weeks before the planned shipping date	☐ G ☐ A ☐ R	Project timeline
Responsibility for SASO compliance is assigned in the supply chain (manufacturer, importer, distributor)	☐ G ☐ A ☐ R	Named owner per product
Distributors and resellers sell only products that are compliant and certified where required	☐ G ☐ A ☐ R	Supplier certificates on file

Summary

Area	Green	Amber	Red	Priority action
1. Standards and technical regulations				
2. Product testing				
3. SABER registration and certificates				
4. Documents and inspection				
5. Timing and ownership				
Overall: ready to ship?				

AutoSmart Tip: Run this checklist in AutoSmart Audit for every supplier, product category or shipment. Each requirement is answered with evidence attached, every Red item becomes an action with an owner and a due date, and your team sees on one dashboard which shipments are ready and which are not.

This checklist is general information, not legal or regulatory advice. SASO requirements differ by product and change over time: confirm the current technical regulation and certification route for your product on SABER or with a SASO-approved conformity assessment body before you ship.